



THE UNIVERSITY OF BRITISH COLUMBIA

Faculty of Health and Social Development

School of Nursing

Okanagan Campus

Practice Placement Switch Request Form

Many hours of coordinating your practice placement experience have taken place in order to appropriately place you in a learning environment that, we believe, will consolidate your skills and meet your individual learning needs. Processes are currently being implemented to ensure transparency of communication and autonomy in the process of working with you to mutually identify an appropriate practice placement experience. When you have reviewed the initial draft of practice placement located on the Practice Placement BB/Connect site, you are provided with the opportunity to apply to switch your practice placement experience*.

As per the [Practice Placement Transportation Requirement Policy](#), inability to comply with the policy will not be considered appropriate rationale to approve a Switch Request

INSTRUCTIONS FOR COMPLETION & PROCESS:

1. Complete all fields below including rationale
2. Submit this completed form to the Nursing Practice Placement Coordinator via email or hard copy
3. The Nursing Practice Placement Coordinator will review each request comprehensively in consultation with the team leader of your practice course
4. Should a suitable applicant come forward and is appropriate to switch their placement with your placement, we will match you up accordingly and a switch will be made
5. You will be notified electronically of the switch approval or on a subsequent posted practice placement draft

Applicant Name

Email Address

NRSG Practice Course

Currently Assigned Practice Placement
(Where am I currently placed?)

New Practice Placement Request
(Where do I wish to be placed?)

Rationale

Applicant Signature

Date

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Revised: June 2016 by Jasmine
Clark